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## ABDUL AZIZ AL GHURAIR REFUGEE EDUCATION FUND

### Strengthening Access to Quality Education through Innovative Solutions

#### *Application Process Guidelines*

#### WHAT IS THE ABDUL AZIZ AL GHURAIR REFUGEE EDUCATION FUND

HE Abdul Aziz Al Ghurair, Emirati businessman and philanthropist, created the [Abdul Aziz Al Ghurair Refugee Education Fund](#), a 120 million AED fund to support 20,000 refugees and vulnerable youth to access secondary, vocational, and tertiary levels of education in the UAE, Jordan and Lebanon. Its goal is to provide youth with hope and security amidst the disruption – empowering them with knowledge and skills, offering pathways to education and livelihoods, and enabling them to positively contribute to their hosting country.

The Fund awards grants to education institutions and non-governmental organizations working with refugee youth and vulnerable host community youth. Through innovative solutions, this round aims to increase access to quality education that leads to improved livelihoods. It aims to fund successful programs that support young people in completing secondary formal education as well as supporting post-secondary programs that broaden access to accredited or industry recognized certifications that lead to elevated livelihoods.

Organizations must be able to provide strong evidence for their proposed solutions, use innovative approaches in design and delivery, and build strong local partnerships. Organizations should be able to demonstrate how their proposed program contributes to one of the below areas of priority.

In its fourth round of grant cycle, the Fund will prioritize three types of programs:

- a. **“Upskilling Refugee Youth”**- Programs that aim to fill the skill gap through the provision of accredited and/or industry recognized certifications that pave the way for better job or livelihood opportunities for refugees and vulnerable host community youth.
- b. **“Broadening Access to Secondary Education”**- Programs that focus on supporting refugee youth and vulnerable host community youth to access, stay in and/or complete formal schooling through innovative educational programs. Programs must have an academic strengthening focus, but can also include counselling, psychosocial support and extra-curricula activities.

- c. **Pathways to Scale** – Current or previous grantees of the Abdul Aziz Al Ghurair Refugee Education Fund. Programs that have proven successful and applicant is able to show evidence for the urge to scale with co-funding / matched funding

## **WHO WILL THE ABDUL AZIZ AL GHURAIR REFUGEE EDUCATION FUND BENEFIT**

The Fund targets vulnerable refugee youth in Jordan and Lebanon. The Fund will also consider targeting 50% of the proposed program to vulnerable youth in host communities. Beneficiaries should be in the age range that corresponds to the secondary and vocational education levels (age group: 14 to 30 years of age).

## **ELIGIBILITY CRITERIA**

### **The applicant must:**

- Have experience in at least 1 successfully completed program with refugees that is aligned with at least one of the Fund’s areas of priority;
- Be able to demonstrate proof of concept that the program or pilot has had significant impact and has potential to scale;
- Provide previous evaluations of the proposed program and other relevant programs, as appropriate;
- Be a non-profit organizations, educational institutions (both private and not for profit) or social enterprises;
- Have a valid up-to date registration in Jordan or Lebanon;
- Not be affiliated with a political party or have political objectives;
- Have approval from relevant local government or process in place to implement proposed program;
- Have internal procedures and policies that allow them to follow the Fund’s financial and technical reporting requirements; and
- Have capacity to plan, implement, and evaluate programs of the scale proposed
- For previous or current grantees –
  - Able to demonstrate potential and need to scale program through an evaluation or impact report
  - Secured co-funding to scale proposed program
  - Proposed program must have been supported by the Abdul Aziz Al Ghurair Refugee Education Fund

## **PROGRAM REQUIREMENTS**

- All programs must have co-funding of at least 25% of matched funds;
- Duration of program can range from 1 to 2 years;
- The proposed program could be an existing program that has potential to scale or a new program, where funding will enable it to scale and increase impact;

- Proposed programs can only address one of the areas of priorities listed in the above section;
- Proposed programs can be in Jordan and/or Lebanon, but only one proposal per organization; and
- For programs in the upskilling priority area, priority will be given to programs that already have private sector partners to ensure employment pathways (i.e. remote, part-time, freelancing or internships).

## **BUDGET**

- Indirect program costs - the fund will allow up to 7% of total cost of the program to be assigned to indirect costs, if they are related to the program and are supported with strong justification.
- The fund will not cover infrastructure or building costs or maintenance.
- The fund will consider technology costs that are directly linked to the program, which could include systems, software, equipment, connectivity, and devices.
- Proof that the grant request does not exceed the size of the yearly operating budget of the applicant.

## **APPLICATION PROCESS**

1. Organizations who meet the eligibility criteria and proposed program fits with one of the areas of priorities are invited to submit a proposal (guidelines below) by email to [refugeeeducation@alghurairfoundation.org](mailto:refugeeeducation@alghurairfoundation.org) by July 1<sup>st</sup>, 2022.
2. The Abdul Aziz Al Ghurair Refugee Education Fund will conduct an internal review and selected organizations will be contacted for additional information (if needed).



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## PROPOSAL GUIDELINES

**Length:** Maximum of 700 words

**Language:** English

### 1. Organization Summary Information

Organization name	
Legal address	
Mailing address (if different from legal)	
Telephone	
E-mail	
Website	
CEO / Director Name	
Focal Person Name and contact info	

### 2. Status / Registration

- Please state type of organization (NGO, research center, training center, professional group, etc.).
- Please indicate under which law or regulation is the entity registered or incorporated.
- Please indicate the name and title of the person who is the legal representative of the organization.

### 3. Summary Statement of the Program

- General overview of the proposed program and how it is aligned with the Fund. Please specify which objective it is aligned with

4. **Statement of need** - (1 paragraph) Explain what issue you are addressing, show why is it important, provide any statistical evidence shows the urgent need to support the proposed program and identify the country you will work in. (Statistical evidence should be relevant to the proposed country)

### 5. Program Activities

- Proposed activities: (Describe how the proposed activities address the identified issues, needs and priorities)

- Innovative Approach: (Describe the innovative practice(s) included in your proposal, what challenge(s) they address, and how it is expected to improve the outcome(s) of the program. If these practices have been previously implemented, please provide evidence of their success and/or impact)
- Relevance of proposed activities: (Describe how the proposed activities complement, strengthen, or fill gaps in the existing refugee education landscape (within the educational level the proposed program addresses)
- Target population: (Describe the target population to be served and the outreach numbers the proposed program aims to reach)

#### **6. Implementation Plan and Timeline**

- Provide a detailed implementation plan and timeline of the proposed program (including planning phase)

7. **Impact and Outcomes** – State the impact and specific outcomes you hope to achieve and identify specific KPIS you hope to achieve

8. **Organizational Capacity** - Demonstrate why your organization is best equipped to implement this program, include any historic background (briefly) about the institution. Include hyper link to website.

#### **9. Budget**

- Include a full budget breakdown and budget narrative as per the budget template provided.
- List any other sources of co-funding, this does not necessarily only monetary, it can include in-kind contributions
- The budget narrative should describe the budget line items in greater detail and provide justification (where relevant).
- Describe how the cost per student is calculated. Describe justification for any indirect costs in the program and provide a detailed rationale for why it is needed.

#### **10. Co-Funding**

- Identify who the proposed co-funders are and what they will support.
- Demonstrate commitment from proposed co-funder to the project. (this could be a letter or an official email that demonstrates intent of co-funding/ matched funding)
- Include a rationale on how the co-funder will add value to the proposed program and support the applicant in reaching targets and meeting objectives.

#### **11. Reporting Requirements**

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Once organizations are selected for a grant, a timeline for reporting will be shared by the Abdul Aziz Al Ghurair Refugee Education Fund team with the following reporting requirements: (All applicants must adhere to the Fund's reporting formats and requirements):

- Monitoring and evaluation plan (that includes theory of change and log-frame that has clear indicators)
- Communications plan
- Bi-Annual progress reports (technical and updated log-frame).
- Final report (financial, technical, and updated log-frame).

## 12. Contact Information

For any further questions or clarifications prior to submitting a proposal, please email us on:

[refugeeeducation@alghurairfoundation.org](mailto:refugeeeducation@alghurairfoundation.org)